

# AUTOMATED CASH ORDERING SYSTEM

Order coins and currency 24 hours a day and up to 14 days in advance with Associated Bank's Automated Cash Ordering System. Call at your convenience to order the cash you need, following the steps below.

## Telephone ordering system access steps

To access the automated cash ordering system by phone, call 800-682-4347. To ensure on-time delivery, place your order no later than 9 a.m. (CT).

### 1. Enter your password (your location ID number)

Press **#**

*Options:*

- 1** To add an order.
- 2** To review order.
- 3** To go back to order menu.

### 2. Add an order

Press **1**

The system will provide the earliest available date.

Press **1** to accept this order date.

Press **2** to change the order date.

Enter the 6-digit arrival date in the following format: MMDDYY.

The system will provide the order arrival date.

Then enter the currency product code, followed by **#**

Enter the dollar amount, followed by **#**

### Repeat to enter additional product codes

When you are finished entering product codes, press **#**

### 3. Complete the order

Listen to the details of your order.

*Options:*

- 1** To accept order.
- 2** To change order.
- 3** To go back to order menu.

### 4. Confirmation

Listen for your confirmation number and record for future reference.

*Options:*

- 1** To go back to order menu.
- 2** To repeat confirmation number.
- 4** To disconnect.

## Currency product codes

1	Ones	.....	\$.1
2	Twos	.....	\$.2
3	Fives	.....	\$.5
4	Tens	.....	\$1.0
5	Twenties	.....	\$2.0
6	Fifties	.....	\$5.0
7	Hundreds	.....	\$10.0
33	Roll of pennies	.....	\$.050
	(must be ordered in whole dollar increments)		
34	Roll of nickels	.....	\$.2
35	Roll of dimes	.....	\$.5
36	Roll of quarters	.....	\$1.0
37	Roll of half dollars	.....	\$1.0
38	Roll of dollars	.....	\$25
41	Box of pennies	.....	\$.25
42	Box of nickels	.....	\$100
43	Box of dimes	.....	\$.250
44	Box of quarters	.....	\$.500
45	Box of halves	.....	\$.500
46	Box of dollars	.....	\$1,000

If you have questions about Associated Bank's Cash Ordering System, please call the Treasury Management 24/7/365 Customer Care Center at 800-270-2707.

